

Tiffany Coolidge

Sales, Account Development & Management Professional

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June 3, 2008

Jack McNeil
3D Communications
18113 Roadrunner Square
Piedmont, SD 57761

Re: Customer Relations Director

Dear Mr. McNeil:

Within a relationship building role since the late 1990s for the purpose of an introduction, but also to comment on the Alcock Firm. Announcement of the contract was mentioned in the journal. Let me say, congratulations. AAF is a terrific company.

In short, I welcome the chance to discuss current or upcoming projects that my energy, organizational abilities, and creativity in building relationships with existing clients can be a tremendous asset.

Beyond that which is mentioned in my resume, and on a more personal level, I am a persistent, flexible and patient person. Probably much of my success has resulted from me applying a personable style when handling my staff and networking with other internal departments. It's better to approach advanced CRM systems with a unified team, in my opinion — and doing it effectively requires a “rallying of the troops,” so to speak.

My experience with B2B marketing with my current employer and as a sales manager with a couple former employers would be an attractive skill set that I feel is highly applicable to 3D Communications. To be blunt, I have been very successful in building trust and cooperation between prospective and established clients, as well as, serving as an instrument in shaping business development agendas.

I realize that this introductory letter, as well as my resume, may not sufficiently convey my qualifications. I would appreciate the opportunity to demonstrate how my strengths could have a positive impact on your advertising and corporate communications firm. Call me at 605-741-6320 to schedule some time to speak later next week.

Thank you for your time and consideration.

Sincerely,

Tiffany Coolidge

Enclosure

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